



## Toileting and Intimate Care Policy

September 2016

Some children will still be wearing nappies when they start school and other children will have 'accidents' from time to time. This will mean that children need to be changed.

### AIM

At Germander Park School, we work hard to ensure that every child feels comfortable, safe and cared for during a change of nappy and / or clothing. All staff will follow procedure that will respect the child's feelings and fears. This is agreed with all parents.

### PROCEDURE

- Home / school agreement to be signed by parents of children who are not yet toilet trained.
- Parents will be responsible for providing all nappies, wipes and nappy sacks.
- Only employed Germander Park Staff will be responsible for changing children if required during the school day.
- The child will be taken into the toilet area to be changed.
- They will be encouraged to lie down on a changing mat.
- All staff wash their hands prior to changing a child.
- Two staff members will be present when a child is being changed
- Doors will remain open however the dignity and privacy of the child will be maintained
- Gloves will be worn by staff when changing a nappy and / or clothing.
- Soiled nappies and gloves will be disposed appropriately
- The child's clothing will be placed into a plastic bag to be taken home. Spare clothes will be given if required. The spare clothes will be washed by the parent and returned to school.
- The changing mat will be wiped with antibacterial cleaner.
- Staff will wash their hands with soap and water after changing a soiled child



## Toileting and Intimate Care Policy

September 2016

In order to best meet the needs of your children when they are with us we would like to set up an individual agreement between parents and the school with regard to intimate care. Intimate care is any care which involves washing, touching or carrying out an invasive procedure which are children are unable to do for themselves arising from the child's stage of development. Intimate care may involve helping with drinking, eating, dressing, toileting, or comforting. In most cases at school intimate care will involve procedures to do with personal hygiene.

Staff at Germander Park School providing intimate care are aware of the need to adhere to good Child Protection practice in order to minimise the risks for both the children and themselves. All school staff are supported and trained so that they feel confident in their practice.

Name of child:

I give permission to Germander Park to provide appropriate intimate care to my child.

- I understand that this will generally be carried out by staff from my child's class but may also be carried out by another member of staff.
- I have discussed with my child's class teacher the approach that I would like them to take for this the details are outlined above.
- I understand that I am responsible for providing the nappies, wipes and any creams that my child may need.

Signed

Parent/Carer

Date.

Signed

Class teacher

Date.