



Germander Park School

Charging and Remissions Policy

1. Introduction

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum

2. Voluntary contributions

When organising school trips or visits to enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.

The following is a list of additional activities organised by the school, which require voluntary contributions from parents. This list is not exhaustive:

- Visits to museums
- Sporting activities which require transport expenses
- Outdoor adventure activities;
- Visits to the theatre;
- Musical events.

3. Residential Trips

If the school organises a residential trip in school time or mainly school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education. However, we do make a charge to cover the costs of the board, lodging and travel expenses. If parents are experiencing

financial difficulties they are invited to write in confidence to the Headteacher (also please see the section on Remissions Policy)

4. Music tuition

All children study music as part of the normal school curriculum. We do not charge for this.

5. Activities Outside School Hours

The school offers additional activities after school and during lunch breaks. We reserve the right to make a small charge for materials if items are taken home. For activities run by outside providers after school hours, a charge up to the cost of the activity will be levied.

6. Damage/Loss to property

In cases of wilful or malicious damage to equipment or breakages, or loss of school books on loan to children, the headteacher in consultation with the Chair of the Governing Body may decide it right to make a charge. Each incident will be dealt with on its own merit and at their discretion.

8. Lettings

The school will make its facilities available to outside users at a charge of at least the cost of providing the facilities. The scale of charges is determined annually by the Resources Committee and form part of our separate Lettings policy

9. Other charges

The Headteacher, Finance committee or Governing Body may levy charges for miscellaneous services up to the cost of providing such services, e.g. Photocopying

10. Remissions Policy

If the parent/guardian of a pupil is in receipt of:

- Job Seekers Allowance (income based) or Income Support
- Child Tax Credit (not working Tax Credit)-provided your annual income, assessed by the Inland Revenue does not exceed £16,190 (Please note, anyone receiving Working Tax Credit, regardless of income, **will Not** qualify)
- Employment Support Allowance (income related)

- Guaranteed Element of Pension Tax Credit
- National Asylum Seekers Support (NASS)

And has been identified as attracting additional Pupil Premium Funding for the school by registration on Milton Keynes Citizen Portal. Charges in respect of board and lodging will be remitted in full, as will the cost of trips, breakfast club and places at after school clubs run by external providers.

11. School Uniform

The school holds some uniform stock. This is advertised for sale in the school entrance hall and at various school events. Orders can be placed and paid for at the School Office. Children in receipt of Pupil Premium funding will be offered some uniform free paid for by the Pupil Premium funding allocation received by the School.

12. Breakfast Club

The School runs a daily, term time only, Breakfast Club. This provides child care services and breakfasts on a daily basis and is open to all Germander Park pupils. A small charge currently 50p is made and monies are given to the Breakfast Club Assistant which is subsequently reconciled and banked by the School Office. Children in receipt of Pupil Premium Funding can attend free of charge.